
SFA Middle School Expectations
& Student Conduct

The following is an example of the required middle school paper heading.

Student # (6th Grade)

Name

Date

Assignment

Travel Group (7th and 8th)

8 Characteristics of Successful Middle School Students

1. Are positive, attentive, and contribute in the classroom
2. Cooperate with and listen to others
3. Ask questions to clarify their understanding, doing so during appropriate opportunities
4. Study for 60-90 minutes every night
5. Are organized, prepared, and aware of what is happening at school on a daily basis
6. Turn assignments in and complete on time
7. Set goals and work towards them consistently
8. Demonstrate their Catholic faith and values in all they do, say, and behave

What you need to know...

1. Seats will be assigned for each classroom.
 2. Bring all supplies to class daily.
***Basic supplies include: Student planner, folder, sharpened pencil w/ eraser, blue or black pen, red pen, notebook paper, silent reading book, & completed homework!!! Each student will be given a sheet for 10 locker passes for each trimester.
 3. All other materials IPODs, cell phones, toys, etc. WILL NOT BE ALLOWED. During school hours, 8:00 AM- 4:00 PM, if a student needs to use a phone they may use a classroom phone with permission. If a student has a cell phone on them during school hours, the office will keep the phone until the end of the following school day.
 4. Snacks are allowed only during the specified morning snack time. Snacks must be individualized, prepackaged servings. For a list of appropriate snacks, please refer to the Middle School website.
 5. We have a beautiful school, thus it is our responsibility to treat it with respect and care. We need your help to keep it in good condition. There are many ways to do this:
 - A. Respect the room and the furniture in it. Do not write on the desks or walls.
 - B. Clean up after yourself. Throw all trash and scraps in the wastebasket as you leave classrooms and hallways daily.
 - C. Maintain a clean locker, keep it organized by cleaning it on a regular basis.
 - D. Respect all classroom materials, including the textbooks assigned to you and resources used before, during, and after classroom hours.
 6. Most of all, faith brings us together each day at Saint Francis. You will be encouraged to live our Catholic Faith on a daily basis. With that in mind we expect each person in our classrooms to respect others in the class. Rough-housing, negative, demeaning and profane language and poor attitudes will not be tolerated and will be dealt with strictly.
 7. Students are only allowed upstairs from 8:00 am to 4:00 pm. This includes those students who are in the building for after school activities.
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Study Habits

1. We expect all homework to be completed and turned in on time. You must make time to complete any homework after school, we recommend studying **60-90** minutes every night.
 2. Check your assignment planner several times a day to make sure you are completing the necessary work. You should share your planner with your parents daily.
 3. Study hall will be at the end of each day, unless you participate in Band. This time should be used to complete homework and to visit other teachers.
 4. Teachers may require for tests or quizzes to be signed by a parent and returned.
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Discipline...

The discipline philosophy of St. Francis of Assisi School is based on promoting Character Education and Positive Behavior Interventions and Supports. (PBIS) We will continue with the Positive Behavior Interventions and Supports during the 2011-2012 school year. It is a school-wide initiative program with a consistent set of expectations, with positive reinforcement and consequences for all students in grades K-8. The objective for implementing PBIS is to create a learning environment that encourages positive social interactions, active engagement, and self-regulation for every student. This will help develop and implement procedures and routines that support high expectations for student learning.

AREAS OF DISCIPLINE

The Parish/ school premises are important areas of discipline:

1. While on parish/school grounds
2. While on buses
3. While engaged in related school activities and functions, such as field trips, tours, and extracurricular activities.
4. Conduct of students away from school grounds is subject to school discipline if it directly affects the welfare of the school. **This also includes use of electronic devices for harassment and bullying purposes.**

Behavior Detentions

1. M,W, Th @ 3:20-4:00 P.M.
2. Two No-Shows=Saturday School
3. Parent Conference required after student received 3 detentions so that a plan can be made to ensure student success

Our vision for PBIS is the following statement:

St. Francis of Assisi School will foster the development of a faithful and safe school where learning is the primary focus and all the members of the community are respectful, responsible and are valued in order to experience success each day.

PBIS TRIMESTER REWARDS

Each grade level will determine the criteria needed and the choice of activity to participate in the PBIS trimester class incentive. All students meeting the criteria will be participating in this at the end of all three trimesters. Examples may include: extra recess, movie, snack and game activity, etc.

System of Grading:

1. Assignments not handed in on time will be considered late. After three late assignments (and every thereafter) in each individual class, the student will be assigned to study club. In addition, the student must return all late slips signed by a parent the following day after the late assignment. If the late slip is not signed, the student will receive another late slip. Any graded late work will be reduced by 10% for each day that it is late. Homework can also be included within their final grade.
2. Students absent from class, either by illness or pre-arranged excused absences, have two days for each day absent, to complete make-up work for full credit. Please write ABSENT at the top of these papers before handing them in. Not all excused absences will be allowed two days to complete work. Any questions, contact administration for clarification.
3. **STUDY CLUB:** This is an after school program staffed by administrators and/or teachers to provide academic opportunities for students. Study Club will be held on Monday, Wednesday, and Thursday after school in the assigned teacher's room unless designated otherwise. The students must remain in study club until 4 pm. If a student is assigned study hall, they must attend either the day it is assigned or on the next available study club day.

When a student is assigned to Study Club, he/she will report on the next day Study Club is held. If a student **misses** Study Club, he/she will be assigned to attend the **next two sessions** (unless the miss is due to an illness). **If that same student misses those two sessions, he/she will be assigned one behavior detention with an administrator where the students will be writing an essay explaining their behavior and helping clean the school. There will be no excused Study Club sessions for extra-curricular activities.** If the student is assigned to Study Club and also has to complete a retake, the student **MUST** attend Study Club and take the retake on the next afternoon.

4. **Testing:** When students take tests, those that score below a 70% may be given the option of retaking the test. Retake dates will be listed on the assignment charts in classrooms for students to record in their assignment notebooks. All retakes will be given in the teacher's room.

MS Team

6th Grade: Jill Westholm (Science and Math)

Tori Marsden (Language Arts)

Susie Farner (Religion and Social Studies)

6th-8th Related Arts

Meghan Osborn

Sharon Hanson

Jason Southward

Sherry Shull

Stephanie Larson

Amy Spear

Sister Vikki Slickers

Rebecca Buckmiller

Diane Nitzel

Guidance Counselor

(6th-8th PE)

(Art)

(Student Support)

(Enrichment)

(Band)

(Music)

(Spanish)

(Technology)

7th/ 8th Grade: Kerry LeWarne (7th grade Language Arts)

Sara LeDuc (7th and 8th Religion)

Cindy Streff (7th and 8th Math)

Louise Mistry (7th and 8th Science)

Erin Nenning (7th and 8th Social Studies)

Angela Mataloni (8th grade Language Arts)

Keep above three pages for your records.

Please refer to the SFA handbook for further explanation and conduct not covered in these expectations.

Middle School Expectation and Conduct Form

Please sign below, showing you have received and read the SFA Middle School Expectations and Conducts. Cut and return this signature portion to your Homeroom Teacher by Friday, August 26th. Thank you!

Parent Signature: _____

Student Signature: _____