

St. Francis of Assisi  
Home and School Meeting  
April 18, 2011

- I. Opening Prayer  
The meeting was called to order by H & S President-Elect Lisa Fraizer, who opened with a prayer.
- II. Approval of Prior Minutes  
Lisa Fraizer noted a correction to the February minutes. Under Treasurer's report, it should be stated that the budget will be *presented* at the April meeting and *voted on at the May meeting*. With no further changes a motion was made by Kara Pollpeter to approve the minutes as amended and was seconded by Melinda Dunnwald.
- III. Principal's Report  
Misty reported that all grades have visited the cathedral as part of the Diocesan Centennial celebration. First Communion is fast approaching. A letter will go out to parents next about staff openings next year. SFA faculty will first be given an opportunity to apply for open positions. Misty's goal is to conduct interviews the week of May 9. Six staff members will be traveling to New Orleans next week for a conference.
- IV. Treasurer's Report  
Katherine Hedrick reported budget figures through February. She has not yet received March numbers from the Parish office. There still is budget money to be spent.
- V. Communications  
Jo Helling asked for any information for the final newsletter of the year to be sent to her soon.
- VI. Committee Reports
  - a. Fundraising
    - i. Auction  
Jeanne Mullenbach presented the recommended tithing recipients suggested by the Auction Executive Committee for auction tithing funds: Holy Family School, the Connection Café, Wildwood Ranch, and tuition assistance for St. Francis family (to be determined). Jeanne expressed concern that there had been some hesitation about distributing funds to non-Catholic and/or non-educational organizations. Jeanne shared that the Auction Executive Committee's recommendation mirrors the Parish tithing efforts of inner city education, the homeless and hungry, and at-risk youth. She also pointed out that these issues impact education.  
  
A lengthy discussion took place about the fact that the Home and School by-laws, which recommend tithing amounts and general guidelines for tithing recipients, were written when the school first opened and the Auction did not exist. Kara Pollpeter stated that in the past, the Auction Committee has recommended where its tithing funds should go, and in some years, Home & School has tithed to the same organizations, and in other years, it has tithed to different organizations. Lisa Fraizer suggested that perhaps it is time to revisit and revise the by-laws so that they reflect the current Home & School activities.  
  
Next year's auction will be held on February 4, 2012 and Heather & Ted Nahas are the chairs.
    - ii. SCRIP – Laura Krejchi reported that there will be a jeans day promotion the week of May 2.
    - iii. Box Tops – A new competition will be started. While the committee was

thinking of a jeans day as the prize, based on the number of jeans day that students have available, the prize will be a crazy hair/hat day.

- iv. School Spirit – Brenda Kline reported that the committee will have t-shirts available for purchase at the Kindergarten Roundup. They are also giving the oval SFA sticker to all incoming Kindergarten families.
- b. Hospitality – Michelle Sheridan reported that they hosted the interview lunch last month, they have Kindergarten Roundup coming up. Molly Sweetman is going off the committee and the end of the year, and Michelle Webber will be Michelle Sheridan’s new co-chair.
- c. Curriculum Enhancement/Special Events – Lisa Fraizer reported for Liz Bedia that there are a lot of activities going on, including National History Day and Odyssey of the Mind.
- d. Special Projects
  - i. Yearbook – Yearbooks should be here any day
  - ii. Playground – Melinda Dunnwald reported that there have been problems with playground equipment ‘walking away’ and as a result, the committee is purchasing equipment bags for each classroom. Each classroom will be responsible for keeping track of its own equipments. Melinda also reported that new committee chairs are needed they would like a faculty member or two to be part of the committee to assist in getting equipment fixed.
- e. Homeroom Parent – no report
- f. Resource Parent – Molly Sweetman asked if they could have the names of the incoming kindergarten parents prior to Kindergarten Roundup so host families could be assigned.
- g. Board of Education – Gail Koerner shared that new Board members next year are Kevin Smith, Tina Fulton and Kevin McCarty. The Board is updated the school policy manual, and they approved Sr. Vikki’s contract.

## VII. Old Business

- a. Special Funding Requests
  - i. Misty Hade submitted a \$3,900 funding request for student transportation to the Cathedral.
  - ii. Subscription to the AR system in the Library rather than purchasing for specific books. Will give much more options. 1-time expense of \$2,495
  - iii. Odyssey of the Mind – registration fee for 7 students competing in nationals. 1-time expense of \$3,850.

The above requests prompted a lengthy discussion about the excess cash that Home & School has available to spend. All agreed that Home & School should determine how much reserve funds it has, and a committee should be established to determine ways in which to invest the funds in the school, whether it be a scholarship fund, faculty support, capital improvements, etc. Gail Koerner, former Board of Education President, mentioned that the Board regularly comments on the amount of excess funds Home & School has and suggested that the organization create a means for using the funds. All were in agreement that it is time to address this issue.

## VIII. New Business

- a. 2011-2012 Budget Review
  - i. Proposing an increase from \$79,000 to \$84,000.
  - ii. Biggest increase is in Curriculum Enhancement – busing from Talking Canvas Field Trips
  - iii. SCRIP card increase for teacher birthday presents
  - iv. Band scholarship – increased from 2 to 3
  - v. Art department increase

The budget will be voted on at the May Home & School meeting.
- b. Tithing distribution-previous tithing discussion took place during Auction committee report. Lisa

Fraizer asked if there were other organizations that the Home & School tithing funds should support. St. Joseph's School and the Vocations Fund were suggested.

- c. Executive Committee Officers – Julie Matternas reported that she is almost finished recruiting for next year: President-Elect – Sara Brinker, Secretary – Cindy Hurley, Communications – interest has been expressed and she needs to finalize. Ballots will be sent home in April and formal approval will take place at the May meeting.
- d. Christmas Concert – Laura Krejchi asked why St. Francis does not have a Christmas Concert. Misty responded that the school will have one next school year.

- IX. Adjournment-There being no further business, Molly Sweetman made a motion to adjourn the meeting and it was seconded by Cindy Hurley. The meeting was adjourned at 1:45 p.m.

Respectfully Submitted,  
Julie Matternas