

St. Francis of Assisi School
Home and School Meeting Minutes
January 24, 2011

1. **Opening Prayer.** The meeting was called to order by H&S President Dawn Vandermillen who opened with a prayer.
2. **Approval of prior minutes.** Minutes from the November 2010 meeting were reviewed and approved.
3. **Principal's Report – Misty Hade.**

Kindergarten registration will take place on Thursday, January 27. Registration for the 2011-2012 school year will begin on Sunday, January 30. This is also the kick-off for Catholic School's Week. There are many activities planned, starting with the open house on Sunday the 30th. The theme for this year's CSW is A+ America for Catholic Schools. There will be a kickoff assembly on Monday, January 31 and all are welcome to attend. Monday will be a Spirit Wear day and Friday a "dress-up" day.

SFA has assembled a marketing committee comprised of 16 parents from K-8. The committee will do pulpit talks the weekend of January 29-30 to promote the school and Catholic School's week. There will also be a brochure developed for prospective families and the school plans to work with realtors to spread the word about SFA. Currently K and 1st grade are not full.

Homeroom fees are to be added on to registration this year (\$5/child). The calendar for the next academic year should be out by spring break.

4. **Treasurer's Report – Katherine Hedrick.** The yearbook invoice has been received and paid. We received a \$1500 check from box tops. We will begin budgeting for the next school year in March. H&S recommends that groups considering budget requests fill out a request for special funding, available in the office or on the school website.
5. **Communication's Secretary – Jo Helling.** No report. Some thank-you's from staff for the Staff Christmas gift were distributed.
6. **Committee Reports**
 - a. Simply 4 the Kids Auction update- there is good momentum with 2 weeks to go. Catalog is being sent via email on Thursday 1/27. About 400 tickets have been sold so far. Class gifts to be displayed at open house and raffle tickets will be on sale. The "giving tree" for donations will be displayed. Event begins 2/5/11 at 5:45 pm, with live auction at 7:30. Dance to start at 10pm. H&S to provide a list to Patrick Dix describing types of things H&S fundraising does for SFA.
 - b. Curriculum Enhancement – no report
 - c. Hospitality – teacher appreciation luncheon will be Feb 2. Cookies will be provided at the open house. Biaggi's will be giving \$5 gift cards to all teachers as part of teacher appreciation.
 - d. Special Projects:

- i. Yearbook – no report
 - ii. Playground – no report
 - iii. SCRIP/Hyvee Coupon Books – Laura Krejchi. SCRIP credits have been calculated. One family used a SCRIP credit for Dowling. Target is a new vendor as is Merle Hay Mall. We need help selling SCRIP after 11:15 masses, Scrip is sold on weekends where there is coffee and donuts.
 - iv. Box Tops/Labels - Andi Hallman – there is a promotion going on in January with a pajama day as the reward. PE department received new equipment from Labels for Education in early January.
 - e. School Spirit - Lori Miller – Will be selling at the open house. Have some SFA mugs that may be packaged as “valentine” gifts.
 - f. Homeroom Parents – Montse Madden – Valentine’s parties will be Friday, Feb 11.
 - g. Resource Parent – Molly Sweetman – hope to have assignments of new families with established ones this spring, before kindergarten visit day.
 - h. Board of Education – John Lensing – there was an approval to hire a ½ time middle school guidance counselor. There are openings in the 3 year old PM preschool. Also approved moving confirmation from eighth grade to high school.
7. **Old Business** – yearbook fee reimbursement (see treasurer’s report)
8. **New Business** –
- a. SFA Christmas gifts. It was discussed that staff received their holiday gifts in the form of a SCRIP certificate that they could use as they wish. Will continue this next year.
 - b. Teacher Birthday gifts – Molly Sweetman suggested we increase staff birthday gifts to \$25 from \$20 for the next year. Will fill out request for special funding to incorporate into 2011-12 budget.
9. **Adjournment** – the motion to adjourn the meeting was made by Molly Sweetman and seconded by John Lensing.

Next Meeting – Monday, February 21 at 12:00 noon in Parish Hall

Respectfully submitted by Lisa Fraizer, President – Elect